**Job Title:** Sailing Coach

**Club/Discipline:** Crescent Beach Swim Club - Sailing

**Application Deadline:** Friday January 15th, 2027

Note: Interviews will be scheduled for January/February and Offers of Employment will be sent out March/April.

## SUMMARY

To deliver a quality hands-on safe and fun Sailing and Paddle Board Program to both adults and children of all abilities.

## RESPONSIBILITIES

**The responsibilities include, but are not limited to:**

- Assist with boat commissioning/decommissioning (cleaning, painting, towing, rigging and other duties).
- Present a professional appearance and attitude at all times and maintain an excellent standard of customer service.
- Assist in the preparation, organization, and delivery of lesson plans and Sailing programs.
- Ensure Health and Safety is to the highest standard both on and off Club Property.
- Take personal responsibility for the security and upkeep of boats and equipment.
- Work as part of a team to set up, pack up, and proactively provide assistance as necessary.
- Supports Head Coach and Assistant Head Coach in all aspects of the Summer Program, including, group and private lessons, 'leaders' program and the end of summer Regatta & Cleanup.
- Assists with the Leaders program.
- Liaison with the CBSC Sailing committee as required.
- Actively participate in and represent the Sailing program at club activities (i.e. Footraces, Dances, etc.).
- Make sure everyone is having a fun, safe, enjoyable experience on the water.

Since the CBSC is mostly a volunteer run organization, a spirit of volunteerism is required. This includes some volunteer attendance at club events, group activities and Sailing events.

**QUALIFICATIONS**

**For first year applicants who have completed the Leaders program, minimum certifications are**:

- Must be born 2011 or older
- Minimum CANSail 4
- Minimum: CANSail - Fundamentals
- Minimum: Chutes and Wires
- Preferred: CANSail - Instructor 1+2
- Pleasure Craft Operator's Card (PCOC)
- Restricted Operator Certificate (ROCM) / VHF License
- Standard First Aid
- CANSail - Coach Boat Safety (CBS)

**For second year and all other applicants, minimum certifications are**:

- Minimum CANSail 4
    - Preferred: CANSail5 for 3rd year and above
- Pleasure Craft Operator's Card (PCOC)
- Restricted Operator Certificate (ROCM) / VHF License
- Standard First Aid
- Safe Sport Training - recognized by Sail Canada
- Enhanced Police Information Check (if over 18)
- CANSail - Coach Boat Safety (CBS)
- CANSail - Fundamentals
- CANSail - Instructor 1+2
    - Preferred:CANSail Instructor 3+4 for 3rd year and above
- Sail Canada Insurance
- National Lifeguard Pool and Beach are considered an asset

**Applications should submit a resume and cover letter to: sailingchair@cbswimclub.ca**

NOTE: This job description is not intended to be all-inclusive. An employee may perform other related duties as assigned to meet the ongoing needs of the organization.