



August 2020

To: All CBSC 2020 Leaders and Coaches
From: Maida McGunigal, CBSC Swim Hiring Committee Chair

The summer of 2020 was a tremendous success and the Swim Committee thanks you for your contribution to making it a fun and safe time for our participants. Despite the restrictions in place due to CoVid 19, everyone worked very hard to ensure a safe summer for everyone.

This notice provides all the information you need in order to apply for swim coach positions for the summer of 2021. We will not be sending an email reminder of this information so please note the important dates in your calendars.

CBSC swim coach positions are for a period of 8 weeks. We have had difficulties in the past with coaches taking time off for various reasons and this is very disruptive to the swim program. **Please be prepared to commit for the full 8 weeks if applying for a swim coach position. Please inform your family regarding your 8 week commitment so they can plan summer activities accordingly.** If circumstances arise after your application is submitted which will impact your ability to meet the 8 week commitment, it is imperative that you contact us as soon as you become aware of these circumstances. If you later request an absence that we were not made aware of at the time of your application, we may be required to change the terms of your employment.

The period of employment will begin Friday July 2nd, 2021 and will end Sunday August 29th, 2021 after the August Gala. As you know, CBSC coaching positions require attendance and participation in a variety of fun events that the Club offers, including foot races and dances. For head coaches, there will be planning and meeting times prior to registration day.

Due to the ongoing pandemic, it is very likely the summer of 2021 will still require some restrictions on our programs and facilities.

If you would like to apply for a position with CBSC for summer 2021, please send your application (including all information specified on the following page) by **January 15, 2021**, email to:

Maida McGunigal at hiringchair@cbswimclub.ca

Your application will be considered by the Swim Hiring Committee and will be primarily based on the following criteria:

1. qualifications;
2. experience (CBSC and related);
3. past involvement with CBSC;
4. participation in competitive programs with CBSC;
5. 2020 coach/leader evaluations; and
6. the number of summers previously worked with CBSC.

Priority preference for swim coach positions will be given to job applicants who have significant past involvement with CBSC and participated in a competitive program at CBSC up to and including their Leader year. Priority preference for competitive coaches will be given to those who are still competing and will continue to compete in their respective disciplines.

Please note, volleyball **will be** held at the public volleyball court at the beach. CBSC has received a permit from the City of Surrey to use the court for all scheduled lessons.

Please do not hesitate to email me if you have any questions at all regarding your application or our upcoming 2021 summer program.

Sincerely,

Maidra McGunigal
CBSC Swim Hiring Committee Chair

ALL APPLICATIONS MUST BE RECEIVED BY JANUARY 15, 2021

Your application must include:

1. A cover letter describing:

Your past work experience with CBSC.

(Leaders should specify the club programs you have participated in and the number of years i.e. competitive swimming - 4 years).

An indication of which areas of the swim program you are interested in working in, and at what level (coach or head coach) including volleyball, competitive or developmental swimming, lifeguarding, lifesaving, synchronized swimming, swimming lessons, triathlon and developmental or competitive water polo. (Please note volleyball **will be** held at the public volleyball court at the beach).

What experience you have outside of the Club in the areas you are applying for.

2. Current résumé.

3. Copies of your current qualification certificates in pdf.

Please resubmit **with your application** any qualifications in pdf previously submitted.

If you are required to upgrade your qualifications in the spring of 2021 and/or do not have current certification, please provide details as to the location and date of the upgrade courses that you will be taking.

Your application MUST also include the following contact information:

email address

mailing address complete with postal code

Cell phone number.

References will be requested if required. Please do not provide us with references from CBSC coaches.

Qualification Requirements:

All swim coaches must have successfully completed the CBSC Leaders program.

All swim coaches must obtain the Red Cross certified WSI qualification. Coaches who teach learn to swim classes in their 3rd and/or 4th summers of coaching must recertify their WSI qualification.

Lifesaving coaches must have a current LSI.

Head Competitive Swim, Head Competitive Synchronized and Head Competitive Water Polo Coaches must have NCCP Level One or equivalent certification. *

All lifeguards and Head Coaches must have current NLS.

All swim coaches 19 or older before August 29, 2021 must provide a criminal records check.

Please note, any extensions for the above qualifications due to Covid expire no later than Dec 2020. Please ensure you are able to complete any recertifications by June 2021. There are currently limitations on where and when certifications are offered. Please be mindful of when your qualifications may expire.

* We are working on being in compliance with BCSSA coach certification regulations and hoping to enhance the level of training of our Head Coaches. We hope the Head Coaches of all programs will have some enhanced training through the National Coaching Certification Program (<http://coach.ca/>).

Due to CoVid 19, most of the previously required NCCP in person courses are not available. There are online and home study NCCP courses. (<https://www.viasport.ca/online-delivery>; <https://www.viasport.ca/coaching/homestudy>)

Following are the CBSC hiring requirements/recommendations for 2021:

Head Coach Comp Swimming: Required- NCCP Fundamentals Swim Coach (Swim 101) - certified or trained and in the process of obtaining certification; Recommended - Make Ethical Decisions;

Head Coach Comp Water Polo: Required- NCCP Make Ethical Decisions; Recommended - NCCP Design a Basic Sport Program; NCCP Planning a Practice;

Head Coach Artistic Swimming; Required- NCCP Make Ethical Decisions; Recommended - NCCP Design a Basic Sport Program; NCCP Planning a Practice;

Head Coach Developmental Swimming: Required- NCCP Make Ethical Decisions; Recommended - NCCP Design a Basic Sport Program; NCCP Planning a Practice;

Head Coach Triathlon: Recommended- NCCP Make Ethical Decisions; NCCP Design a Basic Sport Program; NCCP Planning a Practice;

Head Coach Volleyball: Recommended- NCCP Make Ethical Decisions; NCCP Design a Basic Sport Program; NCCP Planning a Practice;

Head Coach Developmental Water Polo: Recommended- NCCP Make Ethical Decisions; NCCP Design a Basic Sport Program; NCCP Planning a Practice;